

Transition Checklist



Personal Information

- ☐ Full name, date of birth, SSN
 - ☐ Address, phone number, email
 - ☐ Emergency contacts
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Spiritual & Family Wishes

- ☐ Scriptures, hymns, or worship songs to be included in transition services
 - ☐ Written blessings or letters for children, grandchildren, spouse
 - ☐ Instructions for family legacy traditions (holidays, giving, ministry)
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Key Documents & Records

- ☐ Will / Trust (location & last updated date)
 - ☐ Power of Attorney (financial & medical)
 - ☐ Healthcare Proxy / Living Will
 - ☐ Legacy Letter (My Faith. My Values. My Vision.)
 - ☐ Property deeds, titles, insurance policies
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Financial & Digital Accounts

- ☐ List of bank accounts, credit unions, retirement accounts
 - ☐ Beneficiary designations confirmed (insurance, investments)
 - ☐ Digital assets & accounts (passwords, emails, crypto wallets)
 - ☐ Safe deposit box / storage information
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Kingdom & Charitable Giving

- ☐ Ministries, organizations, or causes to continue supporting
 - ☐ Instructions for memorial contributions (if desired)
 - ☐ Charitable trust or giving foundation details
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Practical Arrangements

- ☐ Burial / cremation preference
 - ☐ Funeral or celebration service details (location, pastor, music)
 - ☐ Contact list for those to be notified (church, ministry, family, friends)
 - ☐ Instructions for personal belongings (special items to gift, keepsakes)
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Reflection Prompt

"Have I prepared everything so that my loved ones can transition with peace and clarity?"

"What testimony or story of my faith do I want carried forward?"

MPW Encouragement: Transition Preparation is not about fear — it is about faith, peace, and order. When you plan ahead, you leave your family the greatest gift: clarity, comfort, and a Kingdom legacy that speaks even after you've gone home to glory.